



**QUINTON HALL**  
Preparatory School & Nursery

# Off Games Policy

Owner	<b>ALA</b>
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<b>Policy Approved By: SMT</b>	<b>Date: March 2021</b>
Senior Management Team	<b>Feb 2021</b>
Presented and Agreed by Staff	<b>March 2021</b>
Review Date:	<b>Feb 2023</b>

# **Off Games**

Pupils are expected to take full participation in Games, Physical Education and Swimming except in the following circumstances:

## **Injury**

- Communication from home via phone call, email or letter must be provided by parents/pupils informing the school that their child is injured. This should be shown/sent to the form tutor and passed to the Head of Games and the school office (including welfare officer). The Headmaster must give permission for any child to miss school which includes Games sessions.
- Parents may request early collection if the child's injury means they cannot partake in afternoon Games. The collection time must be at the start of the games session so that academic time is not lost.
- Permission to be absent, given in writing by the Headmaster, will be for a set period only. Parents/Carers need to update the school daily of their child's absence.
- Pupils who are off Games, but remain at school must attend Games as normal. Where suitable supervision can be provided, alternate arrangements may be made.
- Permission from the headmaster must be sort for appointments (such as medical), before a pupil is allowed to be absent from school.

## **Illness**

- If a pupil is ill and they attend school, it is expected that they will participate in Games.
- Communication from home via, phone call, email or letter must be provided by parents/pupils. This should be shown/sent to the form tutor and passed to the Head of Games and the school office (including welfare officer).

## **Appointments:**

- Pupils and parents are encouraged not to make appointments during school time.

## **Illness and injury whilst at school:**

- If a pupil falls ill during the school day, the Welfare Officer will inform the parents. The Welfare Officer will determine whether the pupil should go home or not. If the pupil stays at school, they will be deemed fit enough to participate in games.
- If the pupil is deemed too ill to be at school, they will be sent home. Parents to update school of their child's wellbeing daily.
- If a pupil is injured during the school day, the Welfare Officer will inform the parents. The Welfare Officer will determine whether the pupil should go home or not.
- If the pupil stays at school, the Head of Games will decide whether they are fit enough to participate in games.
- ***Reception and the Pre-Prep will also follow this policy.***